

495.338 Health information technology implementation advance planning document requirements (HIT IAPD).

Each State's HIT IAPD must contain the following:

- (a) The results of the activities conducted as a result of the HIT planning advance planning document, including the approved state Medicaid HIT plan.
- (b) A statement of needs and objectives.
- (c) A statement of alternative considerations.
- (d) A personnel resource statement indicating availability of qualified and adequate staff, including a project director to accomplish the project objectives.
- (e) A detailed description of the nature and scope of the activities to be undertaken and the methods to be used to accomplish the project.
- (f) The proposed activity schedule for the project.
- (g) A proposed budget including a consideration of all HIT implementation advance planning document activity costs, including but not limited to the following:
 - (1) The cost to implement and administer incentive payments.
 - (2) Procurement or acquisition.
 - (3) State personnel.
 - (4) Contractor services.
 - (5) Hardware, software, and licensing.
 - (6) Equipment and supplies.
 - (7) Training and outreach.
 - (8) Travel.
 - (9) Administrative operations.
 - (10) Miscellaneous expenses for the project.

(h) An estimate of prospective cost distribution to the various State and Federal funding sources and the proposed procedures for distributing costs including:

(1) Planned annual payment amounts;

(2) Total of planned payment amounts; and

(3) Calendar year of each planned annual payment amount.

(4) A statement setting forth the security and interface requirements to be employed for all State HIT systems, and related systems, and the system failure and disaster recovery procedures available.